



# Food Truck Friday in Central Park Carthage, Mo 2017 Application

**FOR OFFICE USE ONLY**

Date registered \_\_\_\_\_

Check # \_\_\_\_\_

Booth # \_\_\_\_\_

Food Truck Friday: April 14, May 12, June 9, July 14, August 11, and September 8, 2017

Friday Evenings in Carthage Central Park (714 S. Garrison) from 6 pm to 9 pm

Booth Size (please check appropriate box)

- Single Booth (10' x 12') \$150 per event
- Double Booth (20' x 12') \$150 per event
- Double Booth (30'x12') \$150 per event
- We need electricity. \_\_\_\_\_ Voltage & \_\_\_\_\_ amperage needed
- Our booth is a trailer that requires "pull through" placement

Check dates of desired attendance:

- April 14, 2017       May 12, 2017
- June 9, 2017       July 14, 2017
- August 11, 2017       September 8, 2017

Booth Type:

- Tent / Canopy (Must be freestanding and cannot use ground poles.)
- Trailer (Total length including tongue may **NOT** exceed requested booth length. Will be located in the street)

**VENDORS MUST CHARGE AND PAY SALES TAX.** Each vendor must track and report sales tax. Contact the Missouri

Department of Revenue for details: <http://dor.mo.gov/faq/business/special.php>

All vendors must have a Carthage Business License, Carthage Public Works Inspection, proof of insurance, and Jasper County Health Department Inspection. Submit your form by email to [wdouglas@ecarthage.com](mailto:wdouglas@ecarthage.com) or by regular mail:

**Carthage CVB  
402 S. Garrison  
Carthage, Missouri 64836**

Limited access to electricity may be available for booths, but must be noted on the application and is **not** guaranteed.  
Water is not available.

**BOOTH SPACE IS NOT GUARANTEED FOR RETURNING VENDORS. IN CATEGORIES THAT LIMIT THE NUMBER OF SIMILAR VENDORS ALLOWED, ALL REGISTRATIONS WILL BE ACCEPTED ON A FIRST-COME, FIRST-SERVED BASIS**

Contact Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone number \_\_\_\_\_ Facebook \_\_\_\_\_

**Email address (REQUIRED\*)** \_\_\_\_\_

Description of ALL products (enclose photos of examples of ALL types of items you will be selling in your booth)

\_\_\_\_\_

\_\_\_\_\_

Please submit your form by email to [wdouglas@ecarthage.com](mailto:wdouglas@ecarthage.com) or [thelunchboxtruck417@gmail.com](mailto:thelunchboxtruck417@gmail.com)

**PLEASE INITIAL IN THE BOX TO INDICATE YOU ACCEPT ALL TERMS STATED ON THIS VENDOR APPLICATION.**

By submitting the application, the undersigned acknowledges receiving, reading and fully understanding all of the included guidelines and regulations of the 2016 Food Truck Friday Committee. I understand that submission of this application with the required documentation does not guarantee my admission to Food Truck Friday in Central Park. The Lunch Boxtruck LLC, Carthage CVB, the City of Carthage, and affiliated venues and sponsors are NOT responsible for accidents or theft. If you have any questions, call the CVB at (417) 359-8181.

Signed \_\_\_\_\_ Date \_\_\_\_\_

# Food Truck Friday Accident Waiver and Release of Liability Form

Food Truck Friday in Central Park 714 S. Garrison of Carthage, Mo:  
Dates: April 14th, May 12th, June 9th, July 14th, August 11th, September 8th

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING AND/OR VOLUNTEERING IN THIS ACTIVITY OR EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault. I certify that I am physically fit, have sufficiently prepared or trained for participation in the activity or event, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity or event.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity or event in which I may participate, and that it will govern my actions and responsibilities at said activity or event. In consideration of my application and permitting me to participate in this event, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event, THE FOLLOWING ENTITIES OR PERSONS: Carthage Convention & Visitor’s Bureau, Food Truck Friday Committee, The Lunch Boxtruck LLC, City of Carthage, County of Jasper, their directors, officers, employees, members, volunteers, sponsors, representatives, and agents, the activity or event holders, activity or event sponsors, activity or event volunteers;

(B) I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned from any and all liabilities or claims made as a result of participation in this activity or event, whether caused by the negligence of release or otherwise.

I acknowledge that the Carthage CVB, The Lunch Boxtruck LLC, City of Carthage, Jasper County, and their directors, officers, volunteers, sponsors, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific event or activity on behalf of the Food Truck Friday Committee. I acknowledge that this activity or event may involve a test of a person’s physical and mental limits and may carry with it the potential for death, serious injury, and property loss. The risks may include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, actions of other people including, but not limited to, participants, volunteers, spectators, coaches, event officials, and event monitors, and/or producers of the event, and lack of hydration. These risks are not only inherent to participants, but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity or event.

I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors, organizers, and assigns.

The accident waiver and release of liability shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **2017 Food Truck Friday**

### **VENDOR BOOTH GUIDELINES & REGULATIONS**

1. **Booth space is NOT guaranteed for returning vendors. In categories that limit the number of similar vendors allowed, ALL registrations will be accepted on a juried basis and spaces reserved accordingly. All vendors must have a business license issued by the City of Carthage.**
2. Any vendor seeking a booth at this event must submit the included application together with all of the following:
  - a. Signed "Food Truck Friday Accident Waiver and Release of Liability Form".
  - b. Photograph(s) of examples of every type of item to be sold in the vendor's booth. All items must be clearly visible and recognizable in the photographs. Any item type not clearly represented in the application photo(s) may be excluded or rejected from the event by the Committee at any time, without question. Photographs will not be returned. *Returning vendors and those who have worked with the CVB or Food Truck Friday in the past may be exempt.*
  - c. *A copy of a current license to do business in Carthage, Missouri.*
  - d. *Payment in full*
3. **Home canned or jarred items are not permitted**, due to Jasper County Health Department regulations.
4. All vendors should plan to have their booth open and staffed from 12:00 p.m. until 9:00 p.m. on scheduled date as indicated on application and assigned by event committee. Prior arrangements must be made for alternate hours.
5. **VENDORS MUST CHARGE AND PAY SALES TAX.** Each vendor must track and report sales tax. Contact the Missouri Department of Revenue for details: <http://dor.mo.gov/faq/business/special.php>
6. All vendors must participate in the jury process to be considered for a booth space at this event. The Committee will appoint the jury and any decision of the jury is final.
7. If you use a tent, it must be free standing and fit within your booth space and may not use ground poles. Some booth spaces may have light poles or other permanent structures. We cannot and will not rearrange booth assignments because your tent doesn't fit into the designated space.
8. Electricity is NOT guaranteed for booths. Requests for electricity must be noted on the application. Efforts will be made to accommodate special requests, but food vendors with 220 outlets will be given priority access to electricity.
9. Water will NOT be provided by event committee, City of Carthage, or area retailers. Vendors should plan to provide their own water.

If you have any further questions prior to arrival at the event, please contact Wendi Douglas at the Carthage Convention & Visitor's Bureau at 417-359-8181 or by email at [wdouglas@ecarthage.com](mailto:wdouglas@ecarthage.com) Or Caleb Stiles owner of The Lunch Boxtruck LLC at [thelunchboxtruck417@gmail.com](mailto:thelunchboxtruck417@gmail.com) 417-437-6129

**Please remember that your registration can not be accepted until we have received your completed, signed form, payment, AND all required documentation.**

*Vendors attending Food Truck Friday will be allowed to attend two Carthage Art Walk events at no charge. Contact [wdouglas@ecarthage.com](mailto:wdouglas@ecarthage.com) 417-359-8181 for details and applications. Apply early as space may fill and sell out.*